



**ESSENTRA**  
PACKAGING

**Customer**

Essentra Packaging Limited

**Industry**

Manufacturing

**Location**

Milton Keynes, UK

**OnBase Integrations**

Oracle JD Edwards Enterprise One

**Departments Using OnBase**

Accounts Payable

Logistics

Contracts

Case Study | Manufacturing | Essentra Packaging Limited

## OnBase helps manufacturer speed the turnaround of supplier invoices

### The Challenge

Before becoming part of the Essentra brand in 2013, Contego Packaging (now known as Essentra Packaging Limited) needed to improve productivity and efficiency in its accounts payable (AP) department.

“Our biggest complaints were that invoices were getting lost when sent to manufacturing sites or left sitting in someone’s tray, unprocessed for weeks,” said Ian Powis, then head of IT for Contego.

Tracking and chasing invoices internally became a major activity for the AP department. Poor turnaround resulted in late payments to suppliers and weakened relationships.

That all changed with the OnBase® by Hyland enterprise content management (ECM) solution.

### The Solution

In April 2010, Contego worked with authorised OnBase provider Integrite UK Limited to implement the solution. After just four months, the leading carton manufacturer had fully implemented OnBase – instantly improving its ability to manage and process invoices.

Through a seamless integration with Oracle JD Edwards Enterprise One, OnBase automatically indexes documents with information from the ERP. There’s no duplication of documents and the data is accurate. Users retrieve invoices and supporting documentation directly from within the familiar ERP application.

Contego expanded its OnBase solution to the logistics and contracts departments for proof of delivery, contracts and capital expenditures. It also deployed OnBase at several other sites in the UK and Italy.

**OnBase**  
by Hyland

**“After reviewing many different ECM solutions, we chose OnBase because of its flexibility, ease of use and value.”**

– Ian Powis, head of IT, Contego Packaging

## The Difference

**Reduces invoice approval time:** By eliminating the inefficiencies associated with paper invoice processes, approval time was significantly reduced. “With workflow, OnBase electronically sends documents to the relevant department and is handled without the need for human intervention, which has instantly cut invoice approval time,” said Powis.

**Increases productivity:** Staff spent a lot of time manually storing and processing paper invoices. Now that invoices are stored electronically in OnBase, staff time is better allocated to core business tasks.

**Decreases number of outstanding invoices:** With OnBase, all documents are accounted for and stored in one central repository, allowing for quick and accurate processing of invoices.

**Minimises costs of physical storage:** Invoices are susceptible to loss and damage when kept onsite in filing cabinets, in boxes or on employee desks – and it’s expensive. Storing them in OnBase minimises costs and helps increase the bottom line.

Learn more at [OnBase.com/Manufacturing](https://OnBase.com/Manufacturing) »